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Governing Board
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July 17, 2017

I hope you have all had a restful summer. It's just about time to get back to a regular schedule, with school beginning for students on Thursday, August 10. Believe it or not, teachers return to work in just 17 days!

My name is Donnie Hopper and I am the proud principal of fabulous Oasis Middle School. For most of last year, I was the principal at Oasis Elementary. Prior to joining the Cape Coral Charter School system, I spent 18 years with the School District of Lee County. I have been the Principal at Gulf Middle, Gulf Elementary and Cafferata Elementary. Earlier in my career, I was the Assistant Principal at Trafalgar Middle and Trafalgar Elementary. It is a privilege and an honor to be at OMS. This letter is to not only to formally introduce myself, but also to provide you with some important information about the upcoming school year.

I should begin by saying congratulations to those of you who were at OMS last year. OMS earned an "A" from the State of Florida. Academic achievement of students here at OMS is at a high level, and the State recognizes our accomplishments. Great things are happening here, and we will look to expand upon these accomplishments in the 2017-18 school year.

Listed below are the most important points I wanted to get to you – flyers may be included for some of the items below:

- **Packets of information, such as emergency card, directory release of information, Code of Conduct acknowledgement, etc., will be given to each student on the first day of school. Packets will not be distributed during the summer.**
- **Open House is Monday, August 7. 6th grade students should plan to be here from 5:30-6:30 p.m., while 7th and 8th grade students will be able to walk their schedule from 6:30-7:30 p.m. Our goal is to have student schedules available Friday, August 4 electronically through Focus – our grading and scheduling program. Please see the Focus flyer in this mailing for directions on how to access your account.**

www.CapeCharterSchools.org





- Open House is a chance for you and your child to move throughout the building, locating each class and seeing each teacher. Detailed information about each class will come to you in the first few days of school. We will also plan on scheduling a Curriculum Night during the first few weeks of school.
- We will be using a 7-period schedule this year. All students will go to all seven classes each day.
- Our school hours for students are 7:40 a.m. – 2:20 p.m. Students should not arrive on campus until 7:15 a.m. or later. They must be in class by 7:40 a.m. to avoid being tardy. Breakfast is served each morning until 7:30 a.m. – the cost is \$2.00.
- Our main form of communication to parents this year will be Schoology – a web-based/app learning management system. Teachers will be informing you how to join their Schoology class.
- Students will not receive planners this year.
- A supply list is available on our website.
- Uniforms are required. A copy of our uniform policy is included. Jeans may be worn by students on Friday's only if they purchase a Jeans Club Pass for \$25. Students will not be permitted to pay \$1 each week to wear jeans. The Pass will only be available for the first few weeks of school. Details will be posted on Schoology.
- A new shirt color will be available to students this year – black! All shirts do need to be embroidered with our logo, which now has a new “O” – see our website for a preview.
- All student grades will be entered by teachers into Focus. Printed interims will be sent home with students about four weeks into each quarter.
- The previous STEM Academy has a new name. The new name is Gifted and Talented Education (GATE). All students eligible for gifted services will be in the GATE program, along with those students who have previously been in STEM or those who recently were accepted into STEM. Additional students may be in the GATE program based on available seats and their most recent FSA ELA scale score.

All of this information can be found on our website – www.oasismiddleschool.net. I look forward to seeing all of you on Monday, August 7 for our Open House. I am so excited for the 2017-18 school year!

Sincerely,



Donnie Hopper
Principal

OASIS MIDDLE SCHOOL
17-18 UNIFORM DRESS CODE POLICY

Boys/Girls:

- Shirts:** School color Polo's* with OMS logo (approved vendors on school website).
- Pants:** Navy blue, black or khaki uniform pants (*denim is not permitted*). Pants should be worn at natural waist, no sagging. Girls only, capri length is acceptable. NO YOGA/tight fitting stretchy bottoms or sweatpants with or without pockets or belt loops is acceptable. NO Lycra or Spandex.
- Shorts:** Navy blue, black or khaki uniform/cargo shorts (*denim is not permitted*). Pants should be worn at natural waist, no sagging. Girls only, navy blue, black or khaki uniform skorts. The hem of shorts/skorts **MUST** be at or longer than fingertip length when the child's arms are extended straight by her side. Skirts are NOT acceptable.
- Shoes:** Closed-toed shoes, preferably sneakers. No boots or slippers.
- Belts:** Must be worn at the waist.

Jackets/Outerwear:

OMS pullover/zip-up sweatshirts ONLY. These can be purchased through the approved vendors on the website. STUDENTS **MUST** wear OMS logo collared polo under the OMS sweatshirt.

Physical Education Uniforms:

OMS gym shirt/shorts (purchased from the school) *or* solid gray shirt and solid black shorts (physical education uniforms ordered with PE teachers here at Oasis directly benefit the physical education department).

Spirit Wear:

A t-shirt will be on sale on the website during the summer to accommodate Friday Spirit Days for 17-18 school year.

Items not considered part of the Uniform Policy:

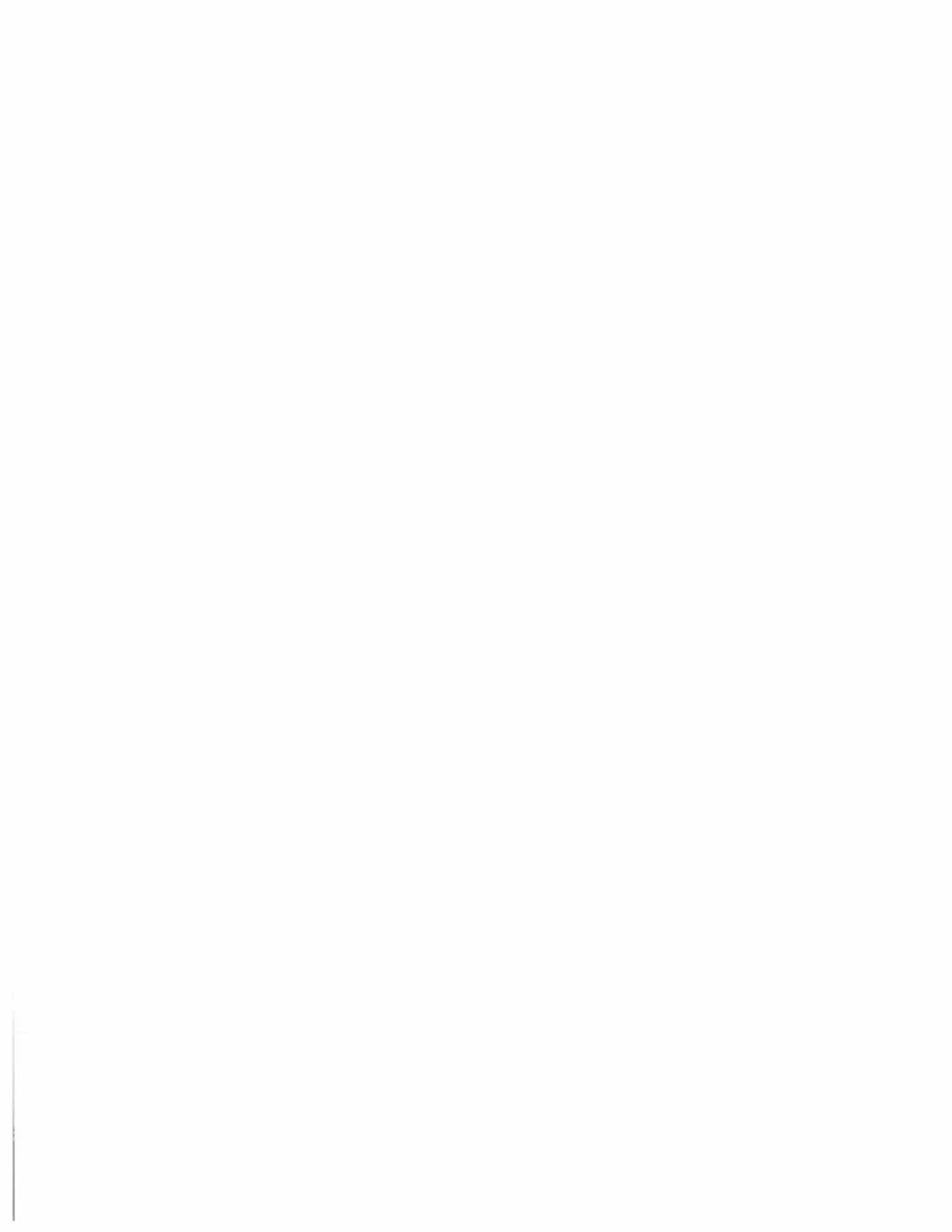
Students will be permitted to wear nail polish as long as it is not a distraction. Hair color should be that of a **natural hair color**. Jewelry should be limited to an appropriate necklaces, single bracelet, rings or earrings. Hoop earrings should be no larger than the size of a quarter. Large or distracting jewelry is not allowed. **Holes in jeans are not allowed on jean days.**

*Shirts need to fall right below the waist line. Shirts that are considered too long will need to be tucked in. The bottom two buttons on the polo need to be buttoned. Undershirts should not be visible at the neck, sleeves or hemline. Failure to comply will result in a dress code violation.

Final authority in dress code rests with Administration.

UNIFORM TOPS – order through approved vendor websites - benefits the school with additional funding to purchase major items such as computers and computer carts! This is a nice fundraiser for the school!

Uniform website: <http://oasismiddleschool.net/uniforms>





Focus is the software program Lee County uses for purposes of scheduling, attendance and grade reporting. Lee County's *Focus Parent Portal* provides parents/guardians a real-time view of their child's assignment grades, attendance information, as well as current averages in all classes. For the protection of your child's confidential information, we have created the following secure procedures for parents/guardians to register for a *Focus Parent Portal* account online.

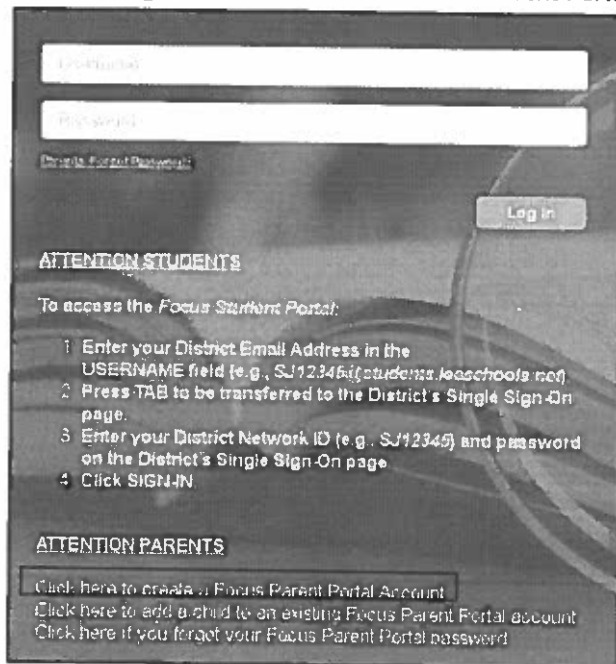
TO REGISTER FOR A FOCUS PARENT PORTAL ACCOUNT, YOU WILL NEED:

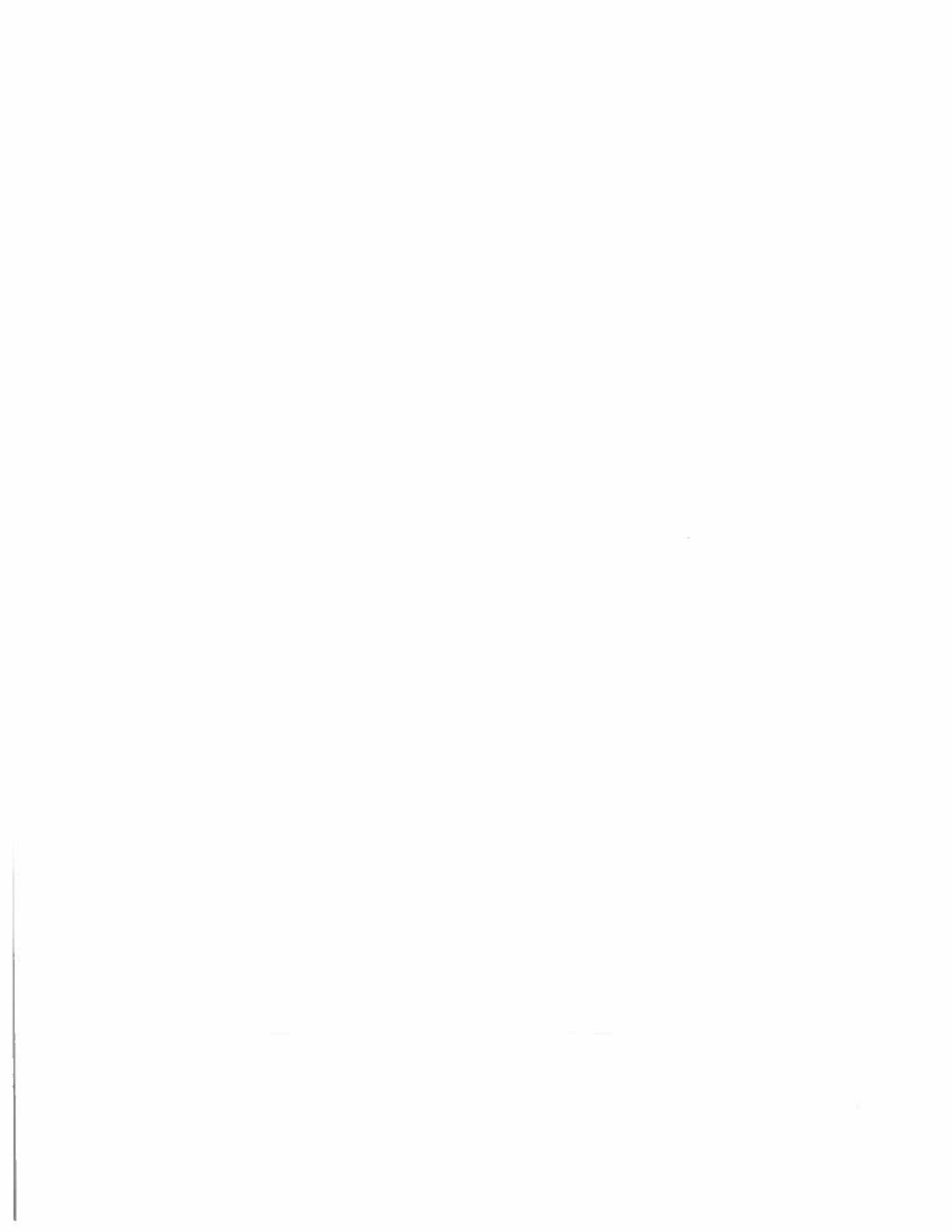
- **Your Email address** - The email address used to create your *Focus Portal Account* should be the one you have on file at your child's school. If you do not have an email account, you can create one for free at www.gmail.com. Be sure to provide your new/updated email address to your child's school so they can update your emergency contact information in the district's official system of record.
- **Your child's Student ID**
- **Your child's Date of Birth**

Setting up a Focus Parent Portal Account

(Google Chrome is the preferred browser)

1. Access the *Focus Parent Portal* registration screen at <http://focus.leeschools.net>.
2. Under ATTENTION PARENTS, select "**Click here to create Focus Parent Portal Account**" to open the registration screen for the *Focus Parent Portal*.







To create a *Focus Parent Portal* account, parents/guardians have two options available to them, both of which are explained on the registration screen (shown below).

FOCUS

Welcome to the School District of Lee County Focus Parent Portal registration screen. This portal provides parents/guardians a real-time view of their child's grades and assignments. For the protection of your child's confidential information, we have created the following secure procedures for parents/guardians to register for a Focus Parent Portal account online.

TO REGISTER FOR A FOCUS PARENT PORTAL ACCOUNT, YOU WILL NEED:

- Your Email address - The email address used to create your Focus Portal Account should be the one you have on file at your child's school. If you do not have an email account, you can create one for free at www.gmail.com. Be sure to provide your new/updated email address to your child's school so they can update your emergency contact information in the district's official system of record.
- Your child's Student ID
- Your child's Date of Birth

To create a Focus Parent Portal Account, parents/guardians have two options to register online.

OPTION 1: ONLINE REGISTRATION & AUTOMATIC ACTIVATION:

If you can provide your current email address on file with the district, your child's Student ID, Date of Birth, and the last 4-digits of your child's Social Security Number (if their SSN is on file with the district), you can register and activate your Focus Parent Portal account online by clicking the **CREATE MY ACCOUNT** link below. Providing this information during the registration process will allow the system to automatically verify your Focus Parent Portal account and give you with immediate access to your student's information.

OPTION 2: ONLINE REGISTRATION AT HOME & SCHOOL ACTIVATION:

If you can provide your current email address on file with the district, your child's Student ID and Date of Birth, but do not know (or do not want to provide) the last 4-digits of your child's Social Security Number (or their SSN is not on file with the district), you can register for a Focus Parent Portal account online by clicking the **CREATE MY ACCOUNT** link below, however you will not have immediate access to your student's information. Instead, once you've registered, your child's school will verify your request and activate your account within 1-2 business days. At that time, you will be provided access to your child's confidential information via the Focus Parent Portal.

DO YOU HAVE MORE THAN ONE STUDENT IN THE DISTRICT?

Regardless of the number of students enrolled in the District, you only need to create one Focus Parent Portal account. If you have multiple children in the District, you can add additional students to your existing account by clicking the **ADD A CHILD** link below. Your child's school will verify your request and activate your account within 1-2 business days. At that time, you will be provided access to your child's confidential information via the Focus Parent Portal.

QUESTIONS?

If you need assistance with your Focus Parent Portal account, please contact or visit your child's school.

[CREATE MY ACCOUNT](#)

[I have an Account Registered on the Parent Portal but would like to ADD A CHILD](#)

[I have Forgotten My Password and would like to generate a new one](#)

OPTION 1: ONLINE REGISTRATION & AUTOMATIC ACTIVATION

If you can provide your current email address on file with the district, your child's Student ID, Date of Birth, **AND your child's Social Security Number (SSN) is on file with the district** (and you are willing to provide the last 4-digits of their SSN), you will be able to **register** and **activate** your *Focus Parent Portal* account by clicking the **CREATE MY ACCOUNT** link at the bottom of the registration screen. Providing this information during the registration process will allow the system to automatically verify your *Focus Parent Portal* account and give you with immediate access to your student's information.


If your child's SSN is not on file with the district, Option 2 must be used to request access to your child's information.



OPTION 2: ONLINE REGISTRATION AT HOME & SCHOOL ACTIVATION

If you can provide your current email address on file with the district, your child's Student ID and Date of Birth, **AND your child's SSN is not on file with the district** (or you **do not know** or **are not willing** to provide the last 4-digits of your child's SSN), you will be able to **register** for a *Focus Parent Portal* account by clicking the CREATE MY ACCOUNT link at the bottom of the registration screen. However, you **will not** be provided access to your student's information until your child's school has verified your request, which occurs within 1-2 business days of receiving your request. Once verified, you will have access to your child's confidential information via the *Focus Parent Portal*.

- Once you have the information you need for either **Option 1** or **Option 2**, click "**CREATE ACCOUNT**" at the bottom of the registration screen.
- Enter all required fields on the next screen and click "**SUBMIT**"
NOTE: The email address used to create your *Focus Portal Account* should be the one you have on file at your child's school. If you do not have an email account, you can create one for free at www.gmail.com. Be sure to provide your new/updated email address to your child's school so they can update your emergency contact information in the district's official system of record.



Please enter your name exactly as it appears on your driver's license as well as a valid email address:

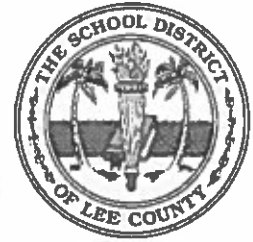
First Name	(Required)
Middle Name	(Optional)
Last Name	(Required)
Email Address	(Required)

*** Lee County School District Employees should not use their district email address when creating a Parent Account ***

- Enter the 8-digit **Student ID** and **Birthday** of the child for whom you're requesting access.

Please enter your child's information

Last 4 Digits of Social Security Number	(If your child does not have a SSN on file, or you do not want to provide it now, you will not have immediate access to your student's information. Instead, please allow 1-2 business days for your child's school to verify your request and provide you access)
Student ID	(Required)
Student's Birthday	(Required)



6. If your child's Social Security Number (SSN) is on file with the District, you may enter the last 4-digits of their SSN in the field provided. Providing this information during the registration process will allow the system to automatically verify your *Focus Parent Portal* account and give you with immediate access to your student's information. **(OPTION 1)**

If your child's SSN is **NOT** on file with the District, or you do not know it or want to provide it, simply leave the SSN field blank. Your account will be created, but you will not be provided access to your student's information until your child's school has verified your request, which occurs within 1-2 business days of receiving your request. Once verified, you will have access to your child's confidential information via the *Focus Parent Portal*. **(OPTION 2)**

Once all information has been entered, click **"Add Student"** at the bottom of the screen.

Please enter your child's information

<div style="border: 1px solid gray; padding: 2px; margin-bottom: 10px;">Last 4 Digits of Social Security Number</div> <div style="margin-bottom: 10px;">Student ID</div> <div style="margin-bottom: 10px;">Student's Birthday: January 1, 2016</div> <div style="text-align: right; margin-top: 10px;">Add Student</div>	<p>(If your child does not have a SSN on file, or you do not want to provide it now, you will not have immediate access to your student's information. Instead, please allow 1-2 business days for your child's school to verify your request and provide you access.)</p> <p>(Required)</p> <p>(Required)</p>
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7. If you receive the error message below after when you click **"Add Student"**, you've either made a mistake while entering your child's information OR you entered the last 4-digits of your child's SSN; however, your child does not have a SSN on file with the District. In that case, simply leave the SSN field blank and try to **"Add Student"** again.

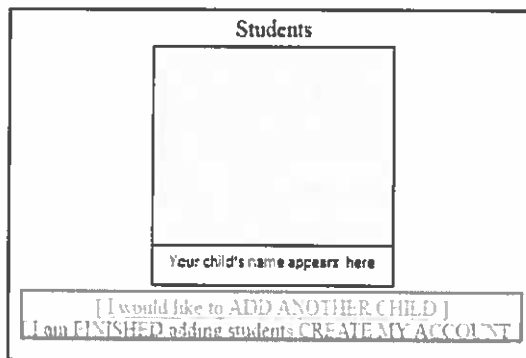
Please enter your child's information

The student you requested could not be found.

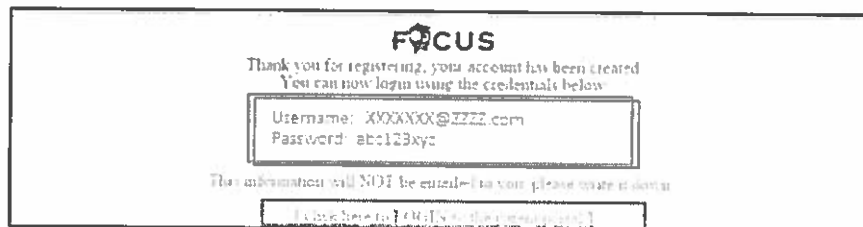
<div style="margin-bottom: 10px;">Last 4 Digits of Social Security Number:</div> <div style="margin-bottom: 10px;">Student ID:</div> <div style="margin-bottom: 10px;">Student's Birthday:</div> <div style="text-align: right; margin-top: 10px;">Add Student</div>	<p>(If your child does not have a SSN on file, or you do not want to provide it now, you will not have immediate access to your student's information. Instead, please allow 1-2 business days for your child's school to verify your request and provide you access.)</p> <p>(Required)</p> <p>(Required)</p>
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8. Regardless of the number of students enrolled in the District, you only need to create one *Focus Parent Portal* account. If you have multiple children in the District, you can add additional students to your account by clicking the **"ADD ANOTHER CHILD"** link. If necessary, you can add additional children to your account at a later time using the **"Add a child to existing Focus Parent Portal account"** on the main Focus login screen.



9. When all children have been added, click **"I am FINISHED adding students CREATE MY ACCOUNT"**.
10. Write down your username & password, then click the **"Log in"** link beneath your username and password.



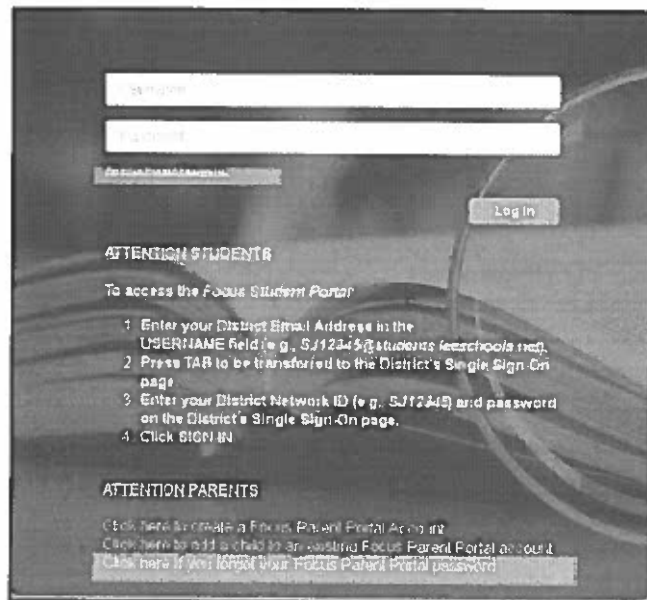
**** BE SURE TO WRITE DOWN YOUR USERNAME & PASSWORD!! ****

In the future, visit the *Focus Portal Page* at <http://focus.leeschools.net> to sign-in to your parent/guardian account and view your student's information.




Forgot Your Focus Parent Portal Password?


1. Your "Username" is the complete email address that you provided when you registered. If you did not write down the password when you first signed up or you forgot your password select: **"Click here if you forgot your Focus Parent Portal password" OR "Parents: Forgot Password?"**



2. Enter the email address you used to register your account.


 (Required)

3. Click **SUBMIT**.


An email has been sent to the email address you provided () with instructions on how to reset your password.

An email with the following message from *Focus/SIS Student Information Systems* will be sent to the email address you provided when you registered for account.

"If you have forgotten your Lee County Schools Parent Portal Password and requested a new one be generated for you please click the link below:"



4. Click the link provided to generate a new random password for you to access your account.
BE SURE TO WRITE THIS NEW PASSWORD DOWN!
5. Click **LOGIN to the parent portal** at the bottom of this screen and enter your username and new password to access your Focus Parent Portal account.
6. Once you log in, follow the steps for **"RESETTING YOUR PASSWORD"** to change your password.

Changing your Focus Parent Portal Password

1. Click **"My Information"** while logged into Focus

A screenshot of the Focus Parent Portal interface. The top navigation bar includes "My Child", "My Information", and "Assignments & Grades". Under "My Information", there are sub-menus for "My Profile" and "Preferences". The "Preferences" menu is expanded, showing "Display Options" and "Password" tabs. The "Password" tab is selected, revealing three input fields: "Current Password", "New Password", and "Verify New Password".

2. Click **"Preferences"** under **"My Information"**

A screenshot of the Focus Parent Portal interface, similar to the previous one. The "My Information" menu is expanded, showing "My Profile" and "Preferences". The "Preferences" menu is expanded, showing "Display Options" and "Password" tabs. The "Password" tab is selected, revealing three input fields: "Current Password", "New Password", and "Verify New Password".

3. Click **"Password"** on the tab that appears on the screen and enter requested information.

A screenshot of the Focus Parent Portal interface, identical to the previous one. The "My Information" menu is expanded, showing "My Profile" and "Preferences". The "Preferences" menu is expanded, showing "Display Options" and "Password" tabs. The "Password" tab is selected, revealing three input fields: "Current Password", "New Password", and "Verify New Password".

4. Click **SAVE** on upper right of the screen to save the changes to your password.

